

Staff and Family Programs Duke University and Health System		
Request For Lactation Room Access		
Date of Request		
Employee Name		
Duke ID / Card Number		
Department		
Daytime Contact Phone		
Email Address		
Length of Time Needed	Start Date	End Date
Lactation Room		

Please print legibly.

Please send copy to Staff and Family Programs:

Laverne Mitchell
 Staff and Family Programs, Duke University
 154 Trent Hall, Trent Drive
 Phone: (919) 684-9040
 Fax: (919) 681-7924
 E-mail: laverne.mitchell@duke.edu

Staff and Family Programs will forward to:

Jim Phillips at the Duke Card Office
 James P. Phillips
 Phone: (919) 684-5800, (919) 684-6289, cell 724-3897
 Fax: (919) 681-7075
 Pager: (919) 970-5136
 E-mail: james.p.phillips@duke.edu