

SARAH P. DUKE GARDENS SPECIAL EVENTS Reservation Policy & Schedule

Thank you for selecting Sarah P. Duke Gardens for your special event. Please read the instructions below to ensure a smooth planning process.

Reservations are taken no more than one year in advance by lottery.
If you miss the lottery date, you may still reserve dates that are available following the lottery.

If you are interested in being included in the lottery for a given month:

Please call the coordinator of events at 919-668-5100 between 9 a.m. and 3 p.m. on the business day prior to reservation day (which is the first business day of the month).

See dates below.

**PHONE CALLS ONLY ON LOTTERY DATES
WALK-INS ARE NOT ACCEPTED
NO CAMPING IS NECESSARY OR PERMITTED**

You will then be entered into the lottery and will be called the following business day (reservation day) in the order in which your name was pulled.

Each applicant must provide no more than two numbers for us to call on reservation day, which will commence at 9 a.m. We will call each applicant's number(s) once. If nobody answers, we will proceed to the next applicant. At the end of the process, we will return to the unanswered numbers.

YOU CALL US 9 a.m.-3 p.m.
TO REGISTER FOR LOTTERY

WE CALL YOU STARTING AT 9 a.m.
TO BOOK RESERVATIONS

Tuesday, January 31, 2012
Wednesday, February 29, 2012
Friday, March 30, 2012
Monday, April 30, 2012
Thursday, May 31, 2012
Friday, June 29, 2012
Tuesday, July 31, 2012
Friday, August 31, 2012
Friday, September 28, 2012
Wednesday, October 31, 2012
Friday, November 30, 2012
Friday, December 28, 2012

Wednesday, February 1, 2012, for dates in February 2013
Thursday, March 1, 2012, for dates in March 2013
Monday, April 2, 2012, for dates in April 2013
Tuesday, May 1, 2012, for dates in May 2013
Friday, June 1, 2012, for dates in June 2013
Monday, July 2, 2012, for dates in July 2013
Wednesday, August 1, 2012, for dates in August 2013
Monday, September 3, 2012, for dates in September 2013
Monday, October 1, 2012, for dates in October 2013
Thursday, November 1, 2012, for dates in November 2013
Monday, December 3, 2012, for dates in December 2013
Wednesday, January 2, 2013, for dates in January 2014

Thank you for your cooperation. We look forward to working with you on your special event.

Contact: Marcia Julien
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